

GRAND STAIRCASE ESCALANTE NATIONAL MONUMENT (GSENM)

MONUMENT ADVISORY COMMITTEE MEETING

TUESDAY, JANUARY 6, 2004
WEDNESDAY, JANUARY 7, 2004

GSENM HEADQUARTERS CONFERENCE ROOM
KANAB, KANE COUNTY, UTAH

ADVISORY COMMITTEE MEMBERS

Archaeology:	Joel C. Janetski, PhD
Botany:	Lawrence Edward Stevens, PhD
Garfield County:	Clare Ramsay
Kane County:	Ray Spencer
Educator:	Carol Ann Sullivan
Environmental:	Larry D. Davis
Geology:	Robert E. Blackett
History:	Jerry Roundy, PhD
Ranching:	Que Johnson
Outfitter/Guide:	A. Jean Seiler
Paleontology:	Scott D. Sampson, PhD
Social Science:	Julie Brugger
State or Tribes:	Scott Truman
Systems Ecology:	Paul Evangelista
Wildlife Biology:	Norman Ray McKee

DESIGNATED FEDERAL OFFICIAL: Dave Hunsaker, GSENM Manager

FACILITATOR: Bill Southworth

RECORDER TRANSCRIBER: Tina Smith, Certification No. CET 260
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RECORDERS: Allysia Angus, GSENM Land Use Planner
Kelly Buckner, GSENM Env. Protection Specialist

AGENDA - DAY ONE – JANUARY 6, 2004

WHAT	HOW	WHO	TIME
Start-Ups: Welcome, roles Outcomes, Decisions, Ground Rules	<ul style="list-style-type: none"> ○ Present ○ Clarify ○ Chh. Agreement 	Dave H. Bill S. All=MAC & BLM Teams Recorders	8:00
Introduct.	<ul style="list-style-type: none"> ○ Pairs 	All	8:20
Finding BLM	<ul style="list-style-type: none"> ○ Present. ○ Q&A 	Sally Wisely	8:45
GSENM fit	<ul style="list-style-type: none"> ○ Present. ○ Q&A 	Dave Hunsaker	9:00
Break	Refreshments	All	9:15
FACA: The law, Charter, MAC roles & respons.	<ul style="list-style-type: none"> ○ Review ○ Q&A 	Elaine England	9:30
Break	Refreshments	All	10:50
Admin. Items & Logistics	<ul style="list-style-type: none"> ○ Present ○ Q&A ○ Walk Through 	Cara Mollenkopf All	11:00
Lunch	Your Choice	All	12:00
Monument Programs <ul style="list-style-type: none"> - Overall orientation - Cultural & E. Sci. - Biological Sci. 	<ul style="list-style-type: none"> ○ Present ○ Q&A 	All Dave H. Marietta E. Harry B.	1:15 1:45 2:10
Break & Energizer	Activity	All	2:35
Monument Programs <ul style="list-style-type: none"> - Visitor Services - Law Enforcement - Planning Lands, Admin., Facil. Maint. - Science 	<ul style="list-style-type: none"> ○ Present ○ Q&A 	All Barbara S. Jeff L. Dave W. Marietta E.	3:00 3:25 3:50 4:15
Mtg. Eval.	<ul style="list-style-type: none"> ○ What worked ○ Even better if... 	All	4:40

AGENDA - DAY TWO – JANUARY 7, 2004

What	How	Who	Time
Starts: Day one +/-Δ, Desired Outcomes, Agenda	<ul style="list-style-type: none"> ○ Review ○ Clarify ○ Chh. Agree. 	Facilitator All	8:00
Mngt. Plan Guidance & Achieves & BLM support	<ul style="list-style-type: none"> ○ Review ○ Q & A 	Dave H.	8:15 8:45

What	How	Who	Time
MAC Oper. Proced. - Mtg. Grd. Rules - Communica: ➤ MAC Members ➤ W/GSENM ➤ Minutes	<ul style="list-style-type: none"> ○ List, Clarify Agree ○ Propose, Clarify, Agree 	MAC	9:00 9:20
Break	Refreshments	All	9:50
-Working w/GSENM -Process to address public's concerns	<ul style="list-style-type: none"> ○ Propose, Clarify, Edit, Agree 	All	10:00 10:30
Break	Refreshments	All	10:50
Public's Comments	<ul style="list-style-type: none"> ○ Present ○ Record 	Public	11:00
Lunch Break	Your Choice	All - Bio info.	12:15
-Function of sub comm. -How to form sub comm.	<ul style="list-style-type: none"> ○ Review ○ Clarify 	Dave H. MAC	1:15
-Subcommittees needed now	<ul style="list-style-type: none"> ○ Propose ○ Clarify ○ Chh. Agree 	MAC	2:15
Break	Refreshments	All	2:30
-Roles & Respon. of officers: Chair, Vice Chair, Sec-Treas.	<ul style="list-style-type: none"> ○ Propose ○ Clarify ○ Chh. Agree. 	MAC	2:45
-How to elect officers	<ul style="list-style-type: none"> ○ Propose ○ Clarify ○ Chh. Agree. 	MAC	3:15
-Election: • Chair – Vice. Chair • Sec-Treas.	<ul style="list-style-type: none"> ○ Propose ○ Check for Agreement 	MAC	3:30
-Facilitation Needs -How often to meet	<ul style="list-style-type: none"> ○ Propose ○ Clarify ○ Chh Agreement 	MAC	3:50 4:05
-Next Meeting: • Desired Outcomes • When/Where	<ul style="list-style-type: none"> ○ Propose ○ Clarify ○ Chh. Agreement 	MAC	4:20
-Wrap-ups: • Mtg. Eval.			4:50

PRESENT:

Advisory Committee Members

Joel C. Janetski, PhD
Lawrence Edward Stevens, PhD
Clare Ramsay
Ray Spencer
Carol Ann Sullivan
Larry D. Davis
Robert E. Blackett
Jerry Roundy, PhD
Que Johnson
A. Jean Seiler
Scott D. Sampson, PhD
Julie Brugger
Scott Truman
Paul Evangelista
Norman Ray McKee

Designated Federal Official

Dave Hunsaker, GSENM Manager

Facilitator

Bill Southworth

Bureau of Land Management

Sally Wisely, BLM State Director
Harry Barber, Assistant Monument Manager- Biological Sciences
Barbara Sharrow, Assistant Monument Manager - Visitor Services
Marietta Eaton, Acting Science Administrator
Joni Vanderbilt, Acting Assistant Monument Manager - Cultural and Earth Sciences
Dave Wolf, Assistant Monument Manager - Planning and Support Services
Paul Chapman, Resource Advisor GSENM
Jeff Long, Law Enforcement Officer GSENM
Cara Mollenkopf, Administrative Officer GSENM
Allysia Angus, Land Use Planner GSENM
Kelly Buckner, Environmental Protection Specialist GSENM

Department of the Interior

Elaine England, FACA Expert, DOI Solicitor's Office, Salt Lake City

Public Attendee

Laura Kamala

DAY ONE MORNING SESSION 8:00 A.M.

Welcome and Introduction:

Dave Hunsaker, Monument Manager, welcomed everyone in attendance and introduced Sally Wisely, BLM State Director, and Bill Southworth, the meeting facilitator, to the Committee. Mr. Southworth is an experienced meeting facilitation consultant hired to conduct the two days of this, the first meeting of the Monument Advisory Committee (MAC).

Agenda, Purpose and Desired Outcomes:

Mr. Southworth introduced the proposed agenda for the two days. The meeting's purpose over the two days is for the Committee to receive and understand information necessary for its successful functioning & to organize itself to become an effective advisory committee. In general, the first day will cover the information necessary for the committee to function effectively, and the second day will deal with Committee organization. Desired outcomes for the meeting: 1.) MAC is welcomed, introduced and ready to begin; 2.) Enough understanding by MAC of information provided so it can organize as a committee on day two and prepare for its next meeting.

Decisions and Ground Rules:

The Committee, as noted in the MAC Charter, is to reach decisions by consensus. Mr. Southworth explained that he uses the 80/20 rule when determining consensus. The 80/20 rule is based on all committee members being 80% okay with a proposal.

The Committee discussed and adopted the following ground rules for conducting meetings:

- Listen to understand
- Ask questions to understand
- One person speaking at a time
- Respect one another
- Cell phones and pagers on vibrate

Committee Member Introductions and Expectations:

Mr. Southworth led the Committee in an exercise where introductions were made and all members' expectations were recorded. The expectations are (✓ denotes more than one member having same expectation):

- ✓Work together as a committee
- Grazing to continue on GSENM
- ✓✓✓Closer relationship between communities and GSENM
- ✓Resolve some polarity issues
- Committee will be heard & make difference
- Work together/polarity issues
- See GSENM less controversial
- Make good decisions for MAC and GSENM
- Balance between resource use & resource protection
- Put aside differences & come to agreement

- Gain understanding of purpose & potential of GSENM
- Conserve & improve ecological function of GSENM
- Facilitate educational aspects of GSENM
- Bring good science to table
- Facilitate good science

Finding BLM

– *Sally Wisely (BLM State Director)*

Sally Wisely discussed the broad issues facing BLM, nationally and in the state, and provided an overview of the history of BLM and GSENM. She also entertained questions from the Committee.

GSENM Fit

– *Dave Hunsaker (GSENM Manager)*

Dave Hunsaker explained the GSENM's Table of Organization to the Committee after providing them with a copy in its most current format. Basically, GSENM is structurally divided into four groups (Biological Sciences, Cultural and Earth Sciences, Visitor Services, and Planning and Support Services).

FACA: The Law, Charter, MAC Roles and Responsibilities

– *Elaine England (DOI Solicitor's Office, FACA Expert)*

Elaine England provided an overview of the laws pertaining to FACA (Federal Advisory Committee Act). She also discussed the MAC Charter and the Committee's roles and responsibilities as are called forth in the Charter. Ms. England provided Committee members with copies of a FACA Q&A sheet and noted that copies of the MAC Charter were included in their binders.

Administrative Items and Logistics

– *Cara Mollenkopf (GSENM Administrative Officer)*

Cara Mollenkopf provided the Committee with an overview of how GSENM will reimburse travel expenses and deal with other administrative needs. After Q&A, she walked all Committee members through the process of preparing a travel reimbursement voucher. All travel paperwork should be directed to her for reimbursement.

DAY ONE AFTERNOON SESSION 1:15 P.M.

Monument Programs

– Dave Hunsaker (GSENM Manager)

Dave Hunsaker gave a broad-scale power-point presentation highlighting Monument management objectives and programs. Copies of presentation were provided to all in hard copy as well as on CD. Dave noted that GSENM staff cross many disciplines and provide support to the Kanab Field Office and other BLM units in the region.

– Marietta Eaton (GSENM Acting Science Administrator)

Marietta Eaton provided an overview of the Cultural and Earth Sciences Program. Joni Vanderbilt is currently serving as the Acting Assistant Monument Manager for Cultural and Earth Sciences and should be contacted for questions regarding this program. This division currently has specialists who all work out of the headquarters office in Kanab in the following fields: Geology, Paleontology, Hydrology, Soils, and Archeology.

– Harry Barber (GSENM Assistant Monument Manager for Biological Sciences)

Harry Barber provided an overview of the Biological Sciences Program. This program is divided into the following groups: Vegetation, Range, and Wildlife. The staffs within this division work out of the office in Kanab, as well as in Cannonville and Escalante. Specialties housed in this division include: Wildlife Biology, Botany, Ecology, and Range.

– Barbara Sharrow (GSENM Assistant Monument Manager for Visitor Services)

Barbara Sharrow provided an overview of the Visitor Services Program. This program is divided into two groups: Frontcountry and Backcountry. The staffs within this division work out of the offices and visitor centers in Kanab, Big Water, Cannonville, Escalante and Boulder. Specialties housed in this division include: Recreation Planning, Visitor Centers and Information, Park Rangers, Interpretation and Education, and Landscape Architecture.

– Jeff Long (GSENM Law Enforcement Officer)

Jeff Long provided an overview of the history of law enforcement in BLM as well as information on the Monument's Law Enforcement Program. There are four Law Enforcement Officers working on the Monument. They work out of the offices and visitor centers in Kanab, Big Water, Cannonville, and Escalante. Their focus is primarily on resource crimes and the education necessary to prevent such crimes.

– Dave Wolf (GSENM Assistant Monument Manager for Planning and Support Services)

Dave Wolf provided an overview of the Planning and Support Services Program. This program is divided into three groups: Administration, Facilities, and Planning. The staffs within this division work out of the offices in Kanab, Escalante and Cedar City. Specialties housed in this division include: Administration, Information Technology, Maintenance, Engineering, Planning and NEPA, Geographic Information Systems Technology, and Lands and Realty.

– Marietta Eaton (GSENM Acting Science Administrator)

Marietta Eaton provided an overview of the Science Program using a power-point presentation. She noted the priorities of the Science Program to be:

- Gathering information that is most at risk of loss through time
- Gathering baseline data on the biological, physical, cultural and social sciences
- Applying research to management efforts – i.e. adaptive management

Conclusion of Day One:

After noting what went well during the meeting and what could be improved upon for subsequent meetings, the first day's meeting adjourned at 5:00 p.m.

DAY TWO, WEDNESDAY, JANUARY 7, 2004

PRESENT

Advisory Committee Members

Joel C. Janetski, PhD
Lawrence Edward Stevens, PhD
Clare Ramsay
Ray Spencer
Carol Ann Sullivan
Larry D. Davis
Robert E. Blackett
Jerry Roundy, PhD
Que Johnson
A. Jean Seiler
Scott D. Sampson, PhD
Julie Brugger
Scott Truman
Paul Evangelista
Norman Ray McKee

Designated Federal Official

Dave Hunsaker, Monument Manager

Facilitator

Bill Southworth

Bureau of Land Management

Harry Barber, Assistant Monument Manager- Biological Sciences
Barbara Sharrow, Assistant Monument Manager - Visitor Services
Marietta Eaton, Acting Science Administrator
Joni Vanderbilt, Acting Assistant Monument Manager - Cultural and Earth Sciences
Dave Wolf, Assistant Monument Manager - Planning and Support Services
Paul Chapman, Resource Advisor GSENM
Jeff Long, Law Enforcement Officer GSENM
Cara Mollenkopf, Administrative Officer GSENM
Allysia Angus, Land Use Planner GSENM
Kelly Buckner, Environmental Protection Specialist GSENM

Public Attendees

Laura Kamala
Arlea Satter
Mike Satter
Tom Forsythe
Jennifer Kaufman

DAY TWO MORNING SESSION 8:00 A.M.

Introduction and Agenda:

Mr. Southworth provided the Committee with copies of Dave Hunsaker's presentation on the previous day as well as handouts from Elaine England's FACA presentation. He introduced the proposed agenda for the second day.

Management Plan Guidance:

– *Dave Hunsaker (GSENM Manager)*

Dave Hunsaker provided an overview of how the GSENM Management Plan, Proclamation, and existing laws and regulations provide the Monument with its management direction as well as a bit of history of how the Management Plan was produced. The formulation of the MAC was one of many decisions in the Management Plan. It also specified the composition of the representation on the Committee. The Committee is directed by the Management Plan to advise Monument managers on the Science Program and achievement of Plan objectives. It also calls for the Committee to meet at least twice per year.

Monument Achievements:

– *Dave Hunsaker (GSENM Manager)*

Dave Hunsaker shared several of the achievements made thus far by the Monument. He noted the following:

- active science program,
- the public lecture series,
- the construction of three new visitor centers with one more to begin construction this year,
- completion of several Native American ethnography studies,
- granting rights-of-way,
- managing grazing permits,
- overseeing special recreation permits, and
- managing oil, gas and mineral leases.

GSENM Support:

– *Dave Hunsaker (GSENM Manager)*

Dave Hunsaker discussed the types of support the Committee can expect to receive from the Monument. Once a Public Affairs Officer is hired, that person will be the primary contact for the Committee. Until that time, Dave Hunsaker, Marietta Eaton, or Allysia Angus are the primary contacts for MAC related business. Cara Mollenkopf is the contact for logistical and travel-related inquiries and reimbursements. Monument will provide support for recording meeting minutes and disseminating them. Monument staff will maintain a MAC section on the Monument website. GSENM is required to maintain the official files of the MAC. Dave also offered the following types of assistance if desired:

- Equipment
- Maps
- Slides

- Projectors
- Facilities
- Communication assistance
- Mailing of information, and
- Preparation of letters

A question about the funding for the MAC was raised and Dave noted that GSENM would fund the Committee to allow it to function effectively; there is no set limit on the funding of the MAC.

MAC Operating Procedures:

Meeting Ground Rules

The Committee discussed adding one item to the list prepared the previous day. The ground rules for conducting meetings, as agreed upon by the Committee are:

- Listen to understand
- Ask questions to understand
- One person speaking at a time
- Respect One another
- Cell phones and pagers on vibrate
- Everyone participates

Communication among MAC members and with GSENM

The Committee listed the following as possible means of communication:

- Email
- Regular Mail for large documents
- Fax
- Conference Calls
- Phone Calls
- Field Trips

The Committee agreed to note their 1st and 2nd preference for communication, a copy of which is to be provided to all members.

If possible, a ListServe will be established to allow those with Internet access to communicate that way as well.

The Public Affairs Officer is to be sent a copy of any emails that should be forwarded to everyone. That person will then forward a hard copy to those without Internet access. The Public Affairs Officer will record and file all correspondence.

Minutes

Taped versions of the MAC meetings are to be available to the public. GSENM agreed to keep the tapes on file. The preparation of the minutes using the tapes, either by GSENM staff or a hired recorder, is to be handled by GSENM. GSENM will provide a copy of the minutes to all Committee members. The question of whether or not FACA allows the Committee to go into closed, executive session was raised. Dave Hunsaker

is to report back on this. Minutes are to go out to Committee members within two weeks of the meeting.

Working with GSENM:

Dave Hunsaker asked the Committee to be mindful of lines of communication and supervision when making requests of Monument staff. The Committee requested that future meetings set aside time for receiving information from GSENM. Dave Hunsaker and the Committee Chair are to meet prior to MAC meetings to determine what information is needed and should be provided.

A pre-meeting package is to go out to all Committee members at least three weeks prior to the meeting. It is to include an agenda, pertinent information, and minutes from the previous meeting.

A synopsis highlighting the status of GSENM projects and environmental assessments, along with a contact person, is to go out to Committee members every two months.

Information from GSENM regarding Monument priorities, compiled in a simple manner, is also to be provided to Committee members every two months. The information should be appropriate, minimal, and be arranged by division; it should also include contact information and why the project or issue is a priority.

It was noted that information and priorities would also emerge from the Committee itself and from the public.

Public Comments:

Arlea Satter – Ms. Satter asked that the public be informed who the MAC members are and how to contact them so members of the public can share information easily if desired.

Laura Kamala – Ms. Kamala noted she works for Grand Canyon Trust and that she would like to work to see that funding be restored to GSENM so that the Monument Management Plan can be properly implemented. She noted being particularly concerned about the Rangeland Health EIS and RS2477 issues.

Tom Forsythe – Mr. Forsythe shared with the Committee that there is a wide diversity of opinion and support within the local communities for the Monument. Many locals are pleased that the Monument exists, support its mission, and recognize that it makes extremely important contributions to both the local culture and the local economies of Kane and Garfield Counties. He noted that science is what really matters.

How to Address Public Comments:

Any written comments received from the public are to be acknowledged in a simple manner. The comments are to be made part of the minutes and public record.

The public comment period of the meeting is to be in the evening. FACA requires that the timeframe of public comment period be published in the Federal Register. It is also

to be included in the press releases (request that Flagstaff newspapers be included) and on notices to be posted at local community post offices.

Sub-Committee Functions:

MAC sub-committees are to be interdisciplinary based on issue involved. The sub-committees are to be formed to promote efficiency; there should be fluidity between the various sub-committees. The sub-committees are to study and make recommendations on certain issues to the Committee.

Desired Outcomes Next Meeting:

- List issues from public
- List issues from MAC
- Prioritized list of issues
- Form sub-committees to address issues (eg. GSENM issues)
- Draft Vision Statement for MAC
- Recommendation on specific issues on GSENM (Fee Demo, Rangeland Health EIS, etc.) if time allows
- Ad hoc committees preliminary report on GSENM issues
- Recommendation for additional MAC members

GSENM Issues Summary:

Dave Hunsaker provided information on GSENM priority issues. They include the following.

Budget

- Sustainability
- Competitiveness
- Meeting objectives

Fee Demo

- Related to budget
- Visitors arrive in April
- Tourism trends
- Potential \$250 K from fees
- GSENM studies /comparisons
- Change in current structure – potential

Rangeland Health EIS

- Current status
- Issues generated
- Alternatives generated
- Impacts
- Schedule – Draft EIS due out December 2004; Record of Decision – November 2005

Science

- 5-year planning
- Overall context within region
- Applications of science
- Opportunities for partnerships & funding
- Monitoring
- Information management

Marketing and Tourism

- How to use GSENM as a resource
- Relationship to science
- Tourism trends
- Community positioning
- GSENM studies
- Customs & cultures (not offered in other places)

Education and Outreach

- Educators/communities to assist in curriculum development
- Opportunities for expansion
- Internships with local high schools
- Visitor Centers supplemental information
- Website

Ad Hoc Committees

The Committee agreed to form temporary ad hoc committees to prepare preliminary reports for the next meeting for three issues. The composition of those follows (* denotes ad hoc committee chair):

Fee Demo

GSENM contact: Barbara Sharrow

Ray Spencer

Jerry Roundy

Larry Davis

Jean Seiler

Carol Sullivan

Julie Brugger

Rangeland Health EIS

GSENM contact: Noel Logan

Clare Ramsay

Norman McKee

Que Johnson

Scott Truman

Julie Brugger

Science

GSENM contact: Marietta Eaton

Larry Stevens

Scott Sampson

Paul Evangelista

Joel Janetski

Bob Blackett

Norm McKee

Election of Officers:

The following members were elected as officers of the Advisory Committee:

- Chair - Jean Seiler
- Vice Chair A - Larry Stevens
- Vice Chair B - Carol Sullivan

Each officer is to serve for one year this first year of the MAC; two-year terms will become the standard thereafter.

Functions of Chair:

- Facilitate/preside over MAC meetings
- Work with GSENM to form meeting agendas
- Calling Mtg. w/DFO
- Figurehead
- Signatory authority
- Consensus builder
- Conflict management
- Draft letters

Functions of Vice-Chair A:

- Nominee for next Chair
- Work with Chair on some Chair functions
- Stand-in for Chair
- Receive public comments from BLM
- Signatory authority

Functions of Vice-Chair B:

- Nominee for next Chair
- Stand in for Vice Chair A.

Next Meeting and Adjournment:

The next MAC meeting will be held April 19-20, 2004 at the Kanab Visitor Center conference room. On April 19 the meeting will begin at 9:30 a.m. and on April 20 it will begin at 8:00 a.m.

The first meeting of the Monument Advisory Committee was adjourned at 5:15 p.m.